Subject: RE: RE: IDA Conference

From: "Shawn Bratton" <sbratton@ccala.org>

Date: 07/13/2016 03:37 PM

To: "Henna Sherzai" < HSherzai@downtownla.com>

Got it - I will book your room for Sept 6 - 9.



### **Shawn Bratton**

Executive Assistant to the President & CEO 626 Wilshire Blvd., Suite 200 | Los Angeles, CA 90017 office: (213) 416-7534 | fax: (213) 624-0858 SBratton@ccala.org

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From: Henna Sherzai

Sent: Wednesday, July 13, 2016 3:30 PM

**To:** Shawn Bratton

Subject: RE: IDA Conference

Hi Shawn,

I won't need the hotel on Friday evening. Thanks!

From: Shawn Bratton

Sent: Wednesday, July 13, 2016 3:11 PM

**To:** Suzanne Holley < SHolley@downtownla.com >; Nick Griffin

<NGriffin@downtownla.com>; Henna Sherzai <HSherzai@downtownla.com>

Subject: RE: IDA Conference

**Importance:** High

## Team:

I checked with Carol and she said that it would be best for everyone to fly into Atlanta on the Tuesday and that you can choose whether you would like to depart on Friday or Saturday. As with last year, you can all make your own flight arrangements. I will take care of the hotel reservations, so please let me know if you want to stay over in Atlanta on Friday night.

Thanks,

Shawn



### **Shawn Bratton**

Executive Assistant to the President & CEO 626 Wilshire Blvd., Suite 200 | Los Angeles, CA 90017 office: (213) 416-7534 I fax: (213) 624-0858 SBratton@ccala.org

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From: Shawn Bratton DCBID

**Sent:** Monday, July 11, 2016 10:48 AM

To: Suzanne Holley; Nick Griffin; Henna Sherzai; Brian Raboin

Cc: Isamar Flores

Subject: IDA Conference

Team:

I would like to start registering everyone for the IDA conference in Atlanta on Sept. 7 -9 . Please check out the program and schedule for the event http://www.idaconference.org/program/ - and let me know if there are any additional tours or workshops that you like to have added to your individual registration.

Thanks,

Shawn

# **Shawn Bratton**

Assistant to the President & CEO

https://www.downtov

### **Downtown Center Business Improvement District**

626 Wilshire Blvd., Suite 200 I Los Angeles, CA 90017

Call: 213-416-7534 | Fax: 213-624-0858

Web: DowntownLA.com

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